

REQUIREMENTS AND DISCLAIMER FOR STUDENTS CONSIDERING A MINIMALLY SUPPORTED INTERNATIONAL INTERNSHIP FOR THEIR FW410 INTERNSHIP

FWCS Internship Coordinator fw.internship@oregonstate.edu

Department of Fisheries, Wildlife, and Conservation Sciences (FWCS)

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Overview: All students considering participating in an international internship outside of programs listed within [Office of Global Opportunities \(OSU GO\)](#) must read this document in detail and sign their acceptance on the last page. Students must then submit the completed form to the FWCS Internship Coordinator in the term before they depart for the internship, at the latest.

Students must understand that, for all internship positions for the Fisheries, Wildlife, and Conservation Sciences degree, Oregon State University makes no representation, warranty, or guarantee about the internship positions. We do not prescreen employment or internship opportunities. You assume full responsibility for your safety, security, wages, working conditions, and other conditions of any off-campus employment/internship opportunities.

Please read the following about international opportunities while at OSU:

OSU provides vetted internship opportunities through the [Office of Global Opportunities \(OSU GO\)](#). These include over 200 international opportunities for education, internships, and research in more than 70 countries around the world, such as [IE3 internships](#), [faculty-led programs](#), and [study abroad programs](#). These international opportunities are defined as “Fully Supported” Education Abroad Programs.

A Fully Supported program has been reviewed by the OSU GO Advisory Group with the goals of providing a high-quality experience and the safety of all participants and permitting OSU students the opportunity to earn OSU academic credit by participating on these programs. Additionally, fully supported education abroad programs are the only programs that students may be able to finance by accessing their OSU financial aid. While some programs may originate from OSU and others are offered by distinct program providers, only those programs appearing on the OSU GO website qualify as fully supported by OSU. **Members of the OSU community choosing to participate in education abroad programs not offered in collaboration with OSU GO understand that OSU may be able to provide only minimal support from OSU GO (Table I).**

Support Type	Fully	Minimally
Enrollment in International Travel Insurance	X	(required)
Guidance in Obtaining International Travel	X	X
Program Marketing and Publicity Assistance	X	
Student Support in Program Selection	X	
Student Support in Application Process	X	
Enrollment in OSU academic Credits	X	
Visa / Travel Documentation Assistance	X	
Pre-Departure Orientation	X	
Emergency Response and Support	X	

To increase the likelihood of a positive experience on a Minimally Supported international internship – that is, one that is not with an OSU GO-approved provider – the student will need to conduct much more of their own research. This research can be considered your self-led orientation to their program. **Here are some questions the student must consider while researching any internship, particularly an international internship:**

- Does this organization (the internship provider) provide public details on their mission? Is this mission aligned with my values?
- Does this organization have a detailed website that describes their programs, staff, location, and internship options?
- Has this organization communicated with me in a way that is effective, prompt, respectful and informative?
- Is travel to the location safe?
- What are the living conditions? Will I feel comfortable and safe in those conditions?
- What would my financial obligations be during this internship? Are there additional costs I have not yet considered, such as those related to travel, food, gear, or lodging?
- Will I have coworkers or peers?
- Will I have access to a supervisor so that I can ask questions?
- What are the expectations of the intern?
- How many hours per day and per week am I expected to work?
- Will I have deliverables to submit?
- Will this internship advance me towards my career goals?
- Will I need to take a term off school to participate in this experience?
- If I get sick or injured during the internship, where will I go for medical care?

To participate in an international internship as part of their degree requirements for the Fisheries, Wildlife, and Conservation Sciences undergraduate degree, the student must consider all the above, AND must complete the following five requirements. If all five of these requirements are not met, the student will not be approved to receive concurrent internship credit (FW 410) for their participation in this international internship.

- 1) Acknowledge and agree that for all internship positions for the Fisheries and Wildlife Sciences degree, **Oregon State University makes no representation, warranty or guarantee about the internship positions, including their quality, conditions, safety, and likelihood of meeting student needs and expectations.** We do not prescreen employment or internship opportunities. You assume full responsibility for your safety, security, wages, working conditions, and other conditions of any off-campus employment/internship opportunities. You hereby save, hold harmless, discharge and release Oregon State University, its officers, trustees, agents, and employees from any and all liability, claims, causes of action, damages, demands, injuries, and costs of any kind and nature whatsoever that may arise from or in connection with your participation in the internship and any activities related to the internship, whether caused by negligence or carelessness of the university or otherwise, excluding those caused by the university intentionally or recklessly.
- 2) Register travel in the [OSU international travel registry](#). All undergraduate students travelling internationally will be registered and supported by OSU GO, including those not on an OSU GO program. Undergraduate students must send an email to OSUGO@oregonstate.edu to initiate the registration process. More information on the services provided to registered travelers is available [here](#).
 - a. If the country in which the internship is currently under a Level 3 or 4 Travel Advisory from the US Dept. of State ([You can view a map here](#); Levels 3 and 4 are in dark orange and red, respectively), it may be considered an Intermediate-risk or High-risk Destination by OSU GO or the OSU Controller's Unit. Travelers to these destinations will have additional requirements pursuant to Section 5.2 of [OSU International Travel Policy](#).
- 3) When registering, the student must also enroll in OSU travel insurance (i.e. The International Travel Accident & Sickness Plan) for the duration of their international experience. The policy is usually available at \$2.10 per person/per day (subject to a one week minimum). For complete information, please download and review the current OSU International Travel Brochure available [here](#).
- 4) Read all risk mitigation materials listed here, from the US Dept. of State: [Before You Go](#), [Country Information](#), [While Abroad](#), [Emergencies](#), and any relevant pre-departure orientation materials relevant to your travel here: [U.S. Students Abroad](#), [Adventure Travel](#), [U.S. Travelers in Europe](#), [High-Risk Area Travelers](#), [Travelers with Dual Nationality](#), [LGBTI Travelers](#), [Women Travelers](#), [Travelers with Disabilities](#), [Older Travelers](#), [U.S. Volunteers Abroad](#).
- 5) Read and abide by OSU's [International Travel Policy](#).

INTEREST FORM FOR FWCS STUDENTS CONSIDERING A MINIMALLY SUPPORTED INTERNATIONAL INTERNSHIP

Once completed, submit this entire document to the FWCS Internship Coordinator at FW.Internship@oregonstate.edu, along with a description of the internship you wish to complete, how it fits into your career goals, and why you wish to complete this specific internship.

Student Name _____
 Student OSU ID _____
 Campus _____
 Date _____

I have read, understand, and agree to the entirety of this document. Your Signature and Date:

If I am under 18 years old, my parent/guardian has also read, understands, and agrees to the entirety of this document. Parent/Guardian Signature and Date:

I understand and will complete and abide by the five requirements on pages 3-4 of this document for students interning abroad as part of their Fisheries, Wildlife, and Conservation Sciences undergraduate degree requirements. Your Signature and Date:

Which country/countries do you aim to intern in? _____

What is the current Travel Advisory Level from the US Dept. of State for this country / these countries? _____

Cooperating Organization and Supervisor/Mentor Information:

Organization _____
 Supervisor Name _____
 Job Title _____
 Supervisor/Mentor Email _____
 Internship Dates _____
 Days/Week, Hours/Day, & Total Hours of Internship _____
 Date you expect to complete 200 hours of internship _____